

SOLANO COMMUNITY COLLEGE
Academic Senate
CURRICULUM COMMITTEE
Adopted Minutes

Tuesday, September 13, 2011
1:30 p.m., Room 505

1. ROLL CALL

Chair Joe Conrad called the meeting to order at 1:35pm.

Present: Robin Arie-Donch, Joe Conrad, (Chair), Erin Duane, Betsy Julian, Margherita Molnar, Maire Morinec, Carl Ogden, Pei-Lin Van't Hul, Teri Yumae, Connie Adams, Latifah Alexander (Student Rep), Joanna Tanaka (Student Rep)

Absent: Curtiss Brown, Marianne Flatland, EVP Arturo Reyes

Guests: Patricia Young – evaluator; Gail Anderson - evaluator

2. APPROVAL OF AGENDA

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

M: Maire Morinec

S: Teri Yumae

A: Approved - Unanimous

3. CONSENT ITEMS (*none*)

4. APPROVAL OF MINUTES – August 30, 2011 (attachment)

M: Erin Duane

S: Maire Morinec

A: Approved - Unanimous

5. ACTION ITEMS (*none*)

6. NEW COURSES (*none*)

7. COURSE MODIFICATIONS – (*none*)

8. CURRICULUM REVIEW – COURSE MODIFICATIONS

Joe reported that he, Maire, Erin and Curtiss met last week for the first tech review and found it a positive experience that will save valuable time in the Curriculum Committee meetings. Joe noted that the Committee will need to discuss if non-Curriculum Committee members can be part of the Technical Review Committee (TRC).

There were 104 courses in the queue. Courses without prerequisite revalidation were sent back. Athletic and kinesiology course modifications brought forward had changes to assessment techniques.

The Kinesiology courses also involve changing the name from “PE” to “KINE”. Content of the courses is essentially the same. Each course has to be approved before we can change the program name. When this process is done here, then it must be forwarded to the Chancellor’s Office. It is not likely that this will be completed until next fall.

Joe briefed the Committee members on the approval process: review the courses/modifications prior to the meeting to prepare for approvals; additions are in green and deletions are in red; once approved at the meeting, for each course click on “My Approvals”, “Action”, “Approve” and then “Save”. He added that members can click on “CC” in the modified course proposal to see the course comparison.

a. (CP11-051) ATHL 001 Women's Intercollegiate Volleyball (Fall)

Changes in Assessment techniques, Textbook,

1). Action on course

Discussion: changes add year 2011 for NCAA textbook edition (manual). Even though these courses state “they (*NCAA textbook manuals*) are updated and published annually and the current year’s publication is required”, Robin recommended that “2011” be inserted rather than leaving the year blank to alleviate questions by the UC office. Members concurred. Pei-Lin will also correct years’ to year’s where appropriate on each course.

M: bulk approval of men’s and women’s sports intercollegiate courses “a – k” with the textbook changes as discussed – Erin Duane

S: Teri Yumae

A: Approved – Courses a – k. Unanimous .

b. (CP11-052) ATHL 002A Women's Fall Intercollegiate Basketball

Changes in Assessment techniques, Textbook,

1). Action on course

Approved (see 1a above)

c. (CP11-053) ATHL 002B Women's Spring Intercollegiate Basketball

Changes in Assessment techniques, Textbook,

1). Action on course

Approved (see 1a above)

d. (CP11-054) ATHL 003 Women's Intercollegiate Softball

Changes in Assessment techniques, Textbook,

1). Action on course

Approved (see 1a above)

e. (CP11-055) ATHL 004 Women's Intercollegiate Soccer (Fall)

Changes in Assessment techniques, Textbook,

1). Action on course

Approved (see 1a above)

f. (CP11-056) ATHL 010 Men's and Women's Intercollegiate Swimming and Diving (Spring)

Changes in Assessment techniques, Textbook,

1). Action on course

Approved (see 1a above)

g. (CP11-057) ATHL 015 Men's Intercollegiate Baseball

Changes in Assessment techniques, Textbook,

1). Action on course

Approved (see 1a above)

h. (CP11-058) ATHL 016A Men's Intercollegiate Basketball (Fall)

Changes in Assessment techniques, Textbook,

1). Action on course
Approved (see 1a above)

i. (CP11-059) ATHL 016B Men's Intercollegiate Basketball (Spring)

Changes in Assessment techniques, Textbook,

1). Action on course

Approved (see 1a above)

j. (CP11-060) ATHL 017 Men's Intercollegiate Football (Fall)

Changes in Assessment techniques, Textbook,

1). Action on course

Approved (see 1a above)

k. (CP11-061) ATHL 020 Men's and Women's Intercollegiate Water Polo

Changes in Assessment techniques, Textbook,

1). Action on course

Approved (see 1a above)

l. (CP11-062) KINE 001A Adapted Aquatics

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

M: Maire Morinec

S: Robin Arie-Donch

Discussion: Responding to a query regarding two textbooks listed, editions 2005 and 2009, Joe noted that members may need to look for information in another place as the views can be changed and clearer text may be found in *WR*. He added that to see everything first, click on *My Approvals* and then on the *pencil*. Minor technical changes, such as punctuation, can be made by the Committee. Under *Methods of Evaluation, Required Assignments – students'* will be changed to *student's*. Pei-Lin will have CurricUNET change this error which will correct it in all of these courses.

A: Approved - Unanimous

m. (CP11-063) KINE 001D Adapted Weight Training

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

M: Robin Arie-Donch

S: Erin Duane

A: Approved - Unanimous

n. (CP11-064) KINE 002A Beginning Swimming

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

M: Erin Duane

S: Carl Ogden

Discussion: Under *Repeatability*, correct course names.

A: Approved - Unanimous

o. (CP11-065) KINE 002C Water Polo

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

M: Erin Duane

S: Carl Ogden

Discussion: under 12C, *Student Assignments, Other*, correct spelling to “organization” and “demonstration” (2).

Add “2011” for all the kinesiology texts. (Not needed on KINE 002D or KINE 003A)

A: Approved - Unanimous

p. (CP11–066) KINE 002D Swim for Fitness

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

M: Erin Duane

S: Maire Morinec

A: Approved - Unanimous

q. (CP11–067) KINE 003A Beginning Self Defense

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

M: Robin Arie-Donch

S: Teri Yumae

A: Approved - Unanimous

r. (CP11–068) KINE 003C Foil Fencing

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

M: Maire Morinec

S: Teri Yumae

Discussion: Recommend they consider updating texts

A: Approved - Unanimous

s. (CP11–069) KINE 003D Beginning Judo

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

M: Maire Morinec

S: Erin Duane

Discussion: Correct *Repeatability* course names. Maire noted that a required reading assignment would normally be more general rather than the stated “4-5 pages per week”. Clarification is needed on whether a field trip is optional or required and should be added to the catalogue description. Recommend a check on updates for both textbooks. Maire questioned how appreciation can be assessed in “comprehend and appreciate the historic and cultural evolution” and recommended wording change.

M: Hold for instructor changes - Erin Duane

S: Carl Ogden

A: Hold for changes - Unanimous

t. (CP11–070) KINE 004A Beginning Contemporary Modern Dance

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

M: Table – Maire Morinec

S: Carl Ogden

Discussion: Maire questioned definition of modern (in catalog) versus contemporary dance. Under student performance objectives again have “appreciate” as in KINE 003D. To measure appreciation is

subjective. Betsy suggested it refers to quantifying knowledge. Robin added it could refer to understanding and tracing the development of modern dance. Maire noted there is no prerequisite course and the advisory is minimum ENGL/Math, yet a 4-6 page paper is required. Robin suggested eligibility for ENGL I might be a better course advisory.

A: Table - Unanimous

u. (CP11-071) KINE 004N Beginning Swing Dance

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

M: Erin Duane

S: Teri Yumae

Discussion: Members discussed and clarified the categories for hours in lecture, lab, and activities.

Pei-Lin made corrections for the proper spellings of *Papers* in 12c and *alignment* in 9a.

A: Approved as corrected – Unanimous

v. (CP11-072) KINE 005D Circuit Training

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

M: Maire Morinec

S: Teri Yumae

Discussion: members pointed out that 10b isn't complete and needs to be redone - information can be carried over from a past version; definition of 2-3 short reports is needed; repeatability is too general; additional assessment information should be consistent with capitals.

M: to table – Maire Morinec

S: Teri Yumae

A: Table – Unanimous

w. (CP11-073) KINE 005G Off-Season Athletic Conditioning

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

M: Robin Arie-Donch

S: Erin Duane

Discussion: Maire questioned what course lectures are on; SCC minimum standard is course advisory, yet the required writing assignments include 3-4 papers and one project based on specific course conditioning so more detail is requested; 12c – change *terms* to *term* projects; greater detail on course repetition recommended.

Robin suggested it would be good to have guidelines for what is appropriate for minimum standards. Erin will add that to the manual. Robin also suggested the Committee discuss what is considered appropriate.

M: to Table – Carl Ogden

S: Maire Morinec

A: Tabled - Unanimous

x. (CP11-074) KINE 005K Intermediate Body Conditioning

Changes in Course name, Assessment techniques, Textbook,

1a). Action on prerequisite

M: Erin Duane

S: Robin Arie-Donch

Discussion: Members discussed prerequisites that should be taken before intermediate.

Change *PE* to *KINE* as prerequisite.

A: Approved – Unanimous

1). Action on course

M: Maire Morinec

S: Robin Arie-Donch

Discussion: Maire requested more detail on the 3-5 pages on developing programs. Robin noted it may refer to per semester. Joe recommended checking on newer textbooks. Pei-Lin corrected *somatotype* spelling under *course outline, personal limitation*. Betsy queried why circuit training is considered management training when Qi Gong is general training. In response to a query on why circuit training is considered management training, Pei-Lin responded that it was changed because of vocational training requirements for fitness training and added that it is not something the Committee needs to look at.

A: Approved with spelling correction - Unanimous

Joe recommended postponement of the remaining agenda items due to time constraint.

y. (CP11–075) KINE 006B Introduction to Qigong

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

Postponed

z. (CP11–076) KINE 006C Pilates for Fitness

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

Postponed

aa. (CP11–077) KINE 007C Beginning Mountain Biking

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

Postponed

bb. (CP11–078) KINE 007D Beginning Golf

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

Postponed

cc. (CP11–079) KINE 008E Beginning Badminton

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

Postponed

dd. (CP11–080) KINE 009A Beginning Basketball

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

Postponed

ee. (CP11–081) KINE 009G Softball

Changes in Course name, Assessment techniques, Textbook,

1). Action on course

Postponed

9. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS (none)

10. MAJOR DELETIONS (*none*)

11. REPORT FROM THE CHAIR

- a. Composition of committee recommendations (DE-coordinator)

Joe will email a reminder to everyone to discuss this in their divisions and report back at the next meeting.

- b. RENOTICE of proposed changes to the Board of Governors' title 5 regulations: Apportionment Limits for Credit Course Enrollment Repetition and Withdrawal

Joe noted that the state three enrollment cap for non-repeatable courses may be in effect next summer.

12. REPORT FROM THE EXECUTIVE VICE PRESIDENT OF ACADEMIC & STUDENT AFFAIRS

No report

13. REPORT FROM THE ARTICULATION OFFICER

- a. Introduction to ASSIST

The Committee members agreed that a presentation will be valuable at another meeting.

14. OTHER

15. OPEN DISCUSSION

16. ADJOURNMENT

M: Robin Arie-Donch

S: Carl Ogden

The meeting adjourned at 3:33 pm